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Jammu Division

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| 1. | Director Handicrafts | Director Handlooms | Director I&C | Chairman |
| 2. | Jt. Director Handicrafts | Jt. Director Handlooms | Sr. Most Gen. Manager of Jammu | Convener |
| 3. | Xen PWD (R&B) concerned | Xen PWD (R&B) concerned | Xen PWD (R&B) concerned | Member |
| 4. | Assistant Director concerned | Assistant Director concerned | General Manager concerned | Member |

The above delegation will be subject to the provisions of sub-clause (c) of Serial 1 above (Govt. Order No. 536-F of 1982 dated 16-11-1982).

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| 4. | To sanction expenditure for purchase of iron safes and fire proof boxes. | Class I and Class II Officers. | Full power subject to the expenditure being within the Budget grants. |
| 5. | To sanction expenditure for installation of electric fans in public offices and institutions under their control. | Class I Officers. | Full power within the budget limits. |
| 6. | To sanction expenditure on account of purchase of books and journals. | Class I Officers. | Full powers within the budget limits in respect of scientific, legal, medical, educational, technical or professional books. |
| 7. | To sanction purchase of books, journals and maps etc. of technical nature. | Director Geology and Mining. | Full powers. |
| 8. | To sanction supply of official publications pertaining to his Department and other Government Departments and Institutions. | Class I and Class II Officers. | Free of charge or on payment as he may consider proper or as may be admissible under the rules. |

9. To sanction fluctuating expenditure in meeting allowance of Sweepers and Bhish-ties for part-time services.
- (i) Class I and II Officers
- Full powers not exceeding one sixth of the Govt. approved daily wage rate per hour of day work and also not exceeding Rs. 500 p.m. subject to the following conditions :-
- That the payments are of purely contingent character drawn on contingent bills and may be withdrawn at any time at the discretion of the Departments.
 - The allowance will not count for leave and pension.
 - That the work to be done is really necessary.
 - That the allowance does not get to a menial or inferior servant in permanent employ in receipt of a monthly rate of pay.
 - That the allowance granted does not exceed the minimum of the regular grades of such posts.
- (ii) Head Masters and Head Mistresses of High Schools.
- (ii) In respect of High Schools.

(iii) Zonal Education Officers. (iii) In respect of Middle and Primary Schools subject in all the three cases to the conditions (a) to (d) above ; and

- (iv) District Medical Officers. (iv) (1) The allowances does not exceed the rates which are obtained in Town Area and Municipalities.
- Consolidated statement of appointments made and rates of pay allowances are submitted every six months to the Head of the Department.
 - The expenditure incurred is within the available budget grant.
 - The maximum emoluments in the cases of institutions located outside the town area and municipalites will not exceed Rs. 35 per month where whole time Sweepers have to be employed.

10. To sanction purchases of stores other than books in use in the Departments under them (other than in PWD). All Officers.
- Full powers within the budget grant provided that purchases are made in accordance with the recommendations of the Purchase Committee appointed by the Government for the purpose.

11. To sanction purchase of books and periodicals for educational institutions and public libraries.

All Officers.

Full powers within the budget provision subject to the fulfilment of following conditions :-

- (1) The books/periodicals required for various Colleges including College of Education and State Institutions of Education will be selected by the concerned Principals. As regards public libraries, Higher Secondary Schools, High Schools etc. the list of books and periodicals to be purchased will have got to be approved by the respective Director Libraries/School Education as the case may be. The books/periodicals shall be selected from the leading publishers only. The list of approved books/periodicals shall be circulated among College/Higher Secondary Schools/High Schools/Chief Education Officers/Zonal Education Officers and State/District/Tehsil libraries. The Principals of Colleges/Higher Sec. Schools/Headmasters of Schools, Chief Education Officers in respect of Middle and Primary Schools, and Directors and Deputy Directors as the case may be shall then place orders

with those book sellers and publishers, who are members of the Federation of Indian Book Sellers and publishers at the discount and according to conversion rates fixed annually by the Federation of Indian Book Sellers and publishers or University Grants Commission strictly according to the procedure followed in Government of India and other Universities, Libraries of the Country.

- (2) A committee consisting of Commr./Secretary to Government Higher/Schools Education Department and Heads of Departments of Higher Education/School Education/Libraries will at the beginning of each financial year ascertain from the Government of India / University Grants Commission and Federation of Indian Book Sellers and publishers the rates of discount and the conversion rates of foreign publications applicable for that year and communicate the same to all purchasing officers.

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12.	To sanction purchase of machinery, tyres, tubes in other parts of the Union outside the State where rates are as per Director General, Supplies and Disposals rate contract.	(i) Chief Engineer Floods. (ii) Chief Project Engineer of Hydel Projects.	Full powers. do.
13.	To sanction purchase of stores for use in his Department at times of urgency without reference to the Purchase Committee.	Director Hospitality and Protocol.	Up to Rs. 10,000 subject to the condition that purchases so made do not exceed 7.5% of the total budgeted provision for purchases of stores during a year.
14.	To sanction the purchase of stores in respect of which consultation / formation of Purchase Committee has not been	(i) Major Heads of Departments. (ii) Heads of Departments (other than Major Heads of Departments).	(i) Rs. 5.00 lacs in value per annum not exceeding Rs. 25,000/- in each case. (ii) & (iii) Rs. 2.00 lacs in value per annum not exceeding Rs. 10,000/- in each case.
	possible for recorded reasons (other than in PWD).	(iii) Class I Officers (other than Heads of Departments). (iv) Class II and Class-III Officers.	(iv) Rs. 5,000/- in each case not exceeding Rs. 50,000 in a year.
			Provided :-
			(a) Purchases do not involve any departure from the rules.
			(b) The supply of stores is not negotiated or based on single tender.
			(c) In respect of purchase of vehicle the agency of State Motor Garages Department is employed.
	To sanction purchases of spares and other equipments on emergent occasion when it	Deputy Director of State Motor Garages.	Rs. 5,000 at a time subject to a ceiling of Rs. 4.00 lakh in a year with further restrictions that the expenditure will be restricted to Rs. 1.00 lakh in a quarter and that further purchases will not be

is not possible to arrange meeting of the Purchase Committee or when no response is received to a tender notice duly published and issued strictly according to standing instructions and prescribed procedure.

made till the Administrative Department confirm the purchase of the first quarter after rendition of accounts and certificates from the Director State Motor Garages.

16. To sanction purchase of stores where suppliers selected in accordance with the recommendations of the Purchase Committee back out from contractual obligations and necessary formalities for affecting penalty etc. against them are observed (other than in PWD)
- Major Heads of Departments, Heads of Departments (other than Major Heads of Departments),
Class I Officers (other than Heads of Departments).
- Where the new offers are up to 20% of the rate fixed by Purchase Committee.
- Note :- Class II and Class III Officers will not be competent to make any purchase of negotiatory or proprietary nature.

17. To make purchases in the open market at current market rates when no response is received to a tender notice duly published and issued strictly according to standing instructions and prescribed procedure.
1. Major Heads of Departments.
2. Class I Officers.
3. Class II Officers.
4. Class III Officers.
1. Up to Rs. 20,000 and maximum to Rs. 1.00 lakh subject to certificate of reasonability of rates.
2. Up to Rs. 10,000 in each case in respect of Flood Control Department and Rs. 5,000 in each case in other Departments.
3. Up to Rs. 5,000 in each case in respect of Flood Control Department subject to maximum of Rs. 10,000 and in respect of other departments Rs. 3000/ in each case subject to maximum of Rs. 6000 in a year.
4. Up to Rs. 1,000 in each case in respect of Flood Control Department subject to maximum of Rs. 5000 :
- Provided immediate report of purchase having been made is submitted to the next higher authority.
18. To make petty purchases without inviting tenders where the authority concerned is
1. Major Heads of Departments.
- Up to Rs. 5,000 in each case and subject to ceiling of Rs. 25,000 in a year in respect of Flood Control Department and Rs. 15,000 in a year in other cases.

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satisfied that tenders can not be invited without entailing unreasonable delay or administrative inconvenience for reasons to be recorded.	1(a)	Project Director Institute of Medical Sciences.	Up to Rs. 5,000 in each case
	2.	Class I Officers.	Up to Rs.500 in each case and Rs.5,000 in a year only in respect of Class I Officers of Flood Control Department and Rs.150 in each case and Rs.5,000 in a year in respect of other Departments.
	2(a)	Director Estates.	Up to Rs.1,000 in each case and Rs.5,000 in a year.
	2(b)	Executive Engineers Estates Division Jammu/Srinagar.	Up to Rs.500 in each case and Rs. 2500/- in a year.
	3.	Class II Officers.	Up to Rs.300 in each case and Rs.2,000 in a year in respect of Flood Control Department and up to Rs.100 in each case and Rs.2,000 in a year in respect of other Departments.
	4.	Class III Officers.	Up to Rs.200 in each case and Rs.1000 in a year in respect of Flood Control Department only

and Rs.50 in each case and Rs.500 in a year in respect of other Departments.

Provided that in each case a report is submitted to the next higher authority.

19. To sanction purchase of spares from sole distributors without inviting tenders or quotations. Chief Engineer Floods. Up to Rs. 2.00 lakh. There should however be no monetary limit for the spare parts when obtained from authorized dealers, but there should be no over stocking of spares. Where these are on rate contract basis these should be obtained against the same.
20. To make purchase of furniture, furnishings sumptuary articles and other such miscellaneous materials for use in Raj Bhavan without invitation of tenders. Deputy Comptroller Governor's House hold. Full Powers.
Provided :-
(i) that as far as possible products of local Industries are purchased ;
(ii) the purchases have to be made according to the personal preference of the Governor and on the basis of quality and invitation of tenders is likely to involve avoidable delay and inconvenience to the Governor. In

21. To make purchases of spare parts of machinery without inviting tenders. Director Mechanical and Stores Departments.

respect of purchases as made from time to time by the Prl. Secretary to Governor under this delegation he should certify of the conditions prescribed at (i) & (ii) above having fully been observed.

1. (a) Spare parts which are on D.G.S and D rate contract be purchased from approved suppliers of D.G.S and D. for these items on the rates approved by the D.G.S and D and a certificate to this effect to be recorded by the Department on the bills for each such purchase.
- (b) Spare parts which are not on rate contract be purchased from the sole distributors or the authorized suppliers of that particular class of machinery/ vehicle on their rates after obtaining a certificate that the rates charged are the same that they would charge from D.G.S and D and other Government Establishments had the order been received through them.
- (c) For spare parts though on D.G.S and D rates contract but falling in the category of

“critical” and short supply or those required at a short notice as a result of sudden breakdown arrangements be made to enter into a price agreement with the sole distributors of authorised dealer of the particular class of machinery/vehicle. The price agreement should be based on the rates as per their official price list subject to discount to be allowed by them for which efforts should be made in consideration of like value of spares to be purchased during the currency of the price agreement subject to the condition that all such purchases should be reported by the Chief Engineer Mech. and Stores Department to the Administrative Department quarterly to keep a clear watch over the implementation of the power delegated. The price agreement should be valid for more than one year to make the arrangements lucrative.

- (d) Spare parts which are obtained by the manufacturers of the machinery/vehicle from other primary manufacturers should

be purchased from the primary manufacturers on the rates on which they supply these to the manufacturers of machinery/ vehicles.

2. Spare parts as per para (b) above should be purchased up to a limit of Rs. 20,000 in each case.
3. Spare parts as per paras (c) and (d) above should be purchased according to actual requirements from time to time subject to annual ceiling of Rs. 1.00 lakh. A close watch shall have to be kept that items the requirement of which can be anticipated in advance do not get procured under this procedure.

22. To make purchase of dietary articles where no contractor is forthcoming after due publicity of the contract.
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| (i) Major Heads of Deptt. | (i) Up to the extent of Rs.5.00 lakh or two months contracts on last years rates. |
| (ii) Class I Officers. | (ii) Up to the extent of Rs.1.00 lakh or two months contracts on last years rates. |
| (iii) Class II Officers. | (iii) Up to Rs.50,000 or two months contracts on last years rates. |

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| (iv) Class III Officers. | (iv) Up to Rs.20,000 per annum. |
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Provided that :-

A report of purchases made is submitted to the next authority every month, indicating reasons, in detail.

23. To Make petty purchase of items of daily requirement in the Hospital as may not be covered by the rate contract order.
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| Medical Superintendent of Hospitals located in the : | |
| (i) Cities of Jammu and Srinagar. | (i) Up to Rs.10,000 in each case subject to a maximum of Rs.2.00 lakh in a year. |
| (ii) District Hospitals. | (ii) Up to Rs. 5,000 in each case subject to a maximum of Rs. 1.00 lakh in a year. |
| (iii) Sub-Distt. Hospitals and other health institutions. | (iii) Up to Rs. 3000 in each case subject to a maximum of Rs. 50,000 in a year. |

A report of such purchases made from time to time shall be sent by the concerned Medical Superintendent to the respective Administrators of Hospitals.

24. To make petty purchases of items of daily requirement in the Instt. Hospital as may not be covered by
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| Medical Superintendent Instt. of Medical Sciences. | Up to Rs. 10,000 in each case subject to a maximum of Rs.1.50 lakh in a year. |
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- Note:- The report of such purchases to be made to Director of the Institute from time to time.

the rate contract which the Central Purchase Orgn. Of the Institute have sanctioned.

25. To make purchases of drugs and stores in the event of emergency where reference to the purchase Orgn. may not for reasons of urgency be in the public interest. Medical Superintendent of all Hospitals/ Institutes. Full powers subject to the expenditure being within the budget grants.
26. To sanction expenditure of contingent nature. Medical Superintendent Instt. of Medical Sciences. Full powers subject to the expenditure being within the budget grants.
27. To sanction the expenditure for replacement of condemned or deceased animals. Class I and Class II Officers. To the extent of the budget provision in that behalf and the sanctioned strength of the live stock.

(156)

28. To sanction non-recurring expenditure chargeable to a contract contingent grant.
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| 1. Class I Officers. | 1. Up to Rs. 1000 for any one item. |
| 2. Class II Officers. | 2. Up to Rs. 500 for any one item. |
| 3. Disbursing Officers. | 3. Up to Rs. 200 for any one item. |

29. To sanction non-recurring expenditure for petty expenses of day-to-day nature i.e. Kerosine oil, stationery etc. for institutions under their control chargeable to a contract contingent grant.
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| 1. Major Head of Departments. | 1. Up to Rs.20,000 p.m. |
| 2. Class I Officers. | 2. Up to Rs.15,000 p.m |
| 3. Class II Officers. | 3. Up to Rs. 10,000 p.m. |
| 4. Class III Officers. | 4 & 5 Up to Rs. 5000 p.m. |
| 5. Class IV Officers. | |

For the period of contract provided :-

- (i) No allowance is given to office establishment such as Sub-Divisional Clerks, Camp Clerks, Munshis , Inferior servants etc. or to work charged establishment except Rest House Chowkidars.
- (ii) Wherever it can be arranged conveniently e.g. at headquarters , the requirements should be supplied in kind in preference to the grant of an allowance.

(157)

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30.	To incur or sanction expenditure on service postage stamps for use in Government Offices and Institutions.	Disbursing Officers.	Three months requirements and one month's reserve at a time.

31.	To sanction expenditure on the supply of electric energy consumed in Government Offices and Institutions.	Disbursing Officers.	Full powers within the budget limits.
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32.	To sanction non-recurring expenditure other than pay of inferior servants chargeable to other contingencies where no special power is prescribed in these rules.	1. Class I Officers.	1. Up to Rs.20,000.
		2. Class II Officers.	2. Up to Rs 10,000.
		3. Class III Officers.	3. Up to Rs.5,000.
		4. Other Officers.	4. Up to Rs.3,000.

For any one item provided :-

- (i) It is within the amount placed at their disposal by the Controlling Officer ; and
- (ii) The item is not of a nature requiring sanction of a higher authority.

33.	To sanction the payment of rates or taxes levied by State or by Local rules or orders (as for instance Octroi, Dharat) on Government Stores.	Disbursing Officers.	Subject to budget provision.
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34.	To sanction supply of liveries, summer clothing, belts, cross belts, badges etc. and warm clothing to Orderlies and inferior servants.	All Heads of Offices.	Provided the supply of liveries is in accordance with the scale and conditions prescribed under rules.
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35.	To sanction purchase of bicycles for the use of their own office as well as for their subordinate offices.	Class I Officers .	(i) Bicycles may be provided for the use of office messengers employed in the headquarter office in cases where their supply is necessary in the interest of Govt. work.
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- (ii) The purchase of bicycle shall be subject to the following conditions :—
- (a) That the scale of bicycles prescribed for the particular office is not exceeded.
- (b) That Govt. bicycles shall not be used for private purposes.
- (c) The bicycle is of a pattern approved by the Stationery and Printing Department.
36. To sanction under rules 7.58 (iii) of J&K Financial Code Volume I local purchase of stationery articles as are not available in Stationery Depot by debit either to the stationery grant or the contingent grant of the Department concerned as the case may be.
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| (i) Major Head of Deptts. | (i) Full powers. |
| (ii) Class-I Officers. | (ii) Up to Rs.2,000 in each case and up to Rs.10,000 in a year. |
| (iii) Class II Officers. | (iii) Up to Rs.500 in each case and up to Rs.3000 in a year. |
| (iv) Pr. Chief Conservator of Forests. | (iv) Up to Rs.500 in each case and Rs. 10,000 in a year. |
| (v) Chief Conservator of Forests. | (v) Up to Rs. 100 in each case. |
| (vi) Secretary Public Service Commission. | (vi) Up to Rs.1500 per year. |
37. To sanction purchase of office items such as Type Writers, Fax, Photostat Machine etc.
- Ladakhi Autonomous Hill Dev. Council, Leh.
- Full powers subject to economy orders issued by the Govt. from time to time.
38. To sanction purchase of engineering stationery and type writers by debit to projects.
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| (i) Chief Engineer. | (i) Rs.1.00 lakh. |
| (ii) Superintending Engineers. | (ii) Rs. 50,000 against sanctioned project. |
39. To sanction local purchase of stationery articles not available in the Stationery Depot to the extent of available stationery grant.
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| (i) Director Sher-e-Kashmir Instt. of Medical Sciences. | Up to Rs.5000 at a time. |
| (ii) Principal of Colleges. | Provided a certificate is obtained from the Stationery Depot that the articles are not available and there is no immediate likelihood of these being available. One month's requirements may however be purchased without such a certificate if the supply is not made by the Stationery Depot. |
| (iii) Zonal Education Officers and Inspectresses of Schools (in respect of Middle and Primary Schools). | |
| (iv) Headmasters and Headmistresses of High Schools. | |

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40.	To sanction purchase from open market on manufacture price list of quality stationery articles which are not borne on the inventory of Stationery Deptt. or are not available in the said Department.	(i) Director Sher-e-Kashmir Institute of Med. Sciences. (ii) Joint Director-SKIMS.	(i) Up to Rs.50,000 at a time (against budget provision). (ii) Up to Rs. 10,000 at a time (against budget provision).
41.	To sanction expenditure in urgent cases on account of printing at private presses chargeable to grant 2058-Stationery and Printing.	Class I and Class II Officers (Heads of Departments).	Up to a limit of Rs. 5,000 in each case subject to rule 15 of the Stationery Manual.
42.	To sanction expenditure on stationery and printing of design, medical documentation and other allied materials of special nature at private presses.	(i) Director Sher-e-Kashmir Instt. of Medical Sciences/ Principal Govt. Med. College/ Dental College/ (ii) Medical Superintendents of Distt. Hospitals/Sub-Distt. Hospitals. (iii) Chief Medical Officer / BMOs.	(i) Up to Rs.50,000 in a year (against the budget provision). (ii) Up to Rs.20,000 in a year (against the budget provision). (iii) Up to Rs. 10,000 in a year (against budget provision).
43.	To sanction the purchase of tents.	Major Heads of Departments. Class I and Class II Officers.	Full powers Up to Rs.20,000. Provided :- (i) Provision exists in the budget. (ii) The scales do not exceed those given in the Financial Code in each case for various classes of officers. (iii) Tents are not condemned or replaced without reference to the tent stores unless they have

- been used for a period not less than six years in the hilly illaqa and eight years in other places.
- (iv) Tents are meant for officers other than those stationed at the headquarters.
- (v) Such purchases in the Engineering Departments are debited to Tools and Plants grant or against sanctioned project.
44. To permit their subordinate officers to remit by money order, at Government expenses the pay, allowances and contingent charges, rewards or travelling allowance of establishment serving at a distance of more than 10 miles from district or tehsil headquarters or from the remitting office in
- Class I and Class II Officers. Full powers.

(164)

which such charges are drawn.

45. To sanction purchase of articles of special nature such as boats, animals, electric fans.
- (i) Class I Officers. (i) Up to Rs. 5,000 in each case within the prescribed scales, if any.
- (ii) Class II Officers. (ii) Up to Rs. 1,000 in each case within the prescribed scales, if any.
46. To sanction payment of charges for services rendered by quasi-commercial Departments.
- Class I and Class II Officers. Full powers.
47. To sanction expenditure of extraordinary nature on public occasions and otherwise.
- (i) Commr/Secy. to Govt. Departments. (i) Rs. 5,000.
- (ii) Head of Departments. (ii) Rs. 5,000.
48. To sanction expenditure for light tea, heavy tea and lunch/dinner for open press briefings.
- (i) Director Information. Up to a maximum of Rs. 20,000 on each occasion. The rates per head shall not exceed Rs. 25, Rs. 50 and Rs. 500 for light tea, heavy tea and lunch/dinner respectively.

(165)

mation and PRO Up to a maximum of Rs. 5,000 on each such
outside the State. occasion, subject to above ceilings.

Note :-The entertainment for press briefing shall be arranged through Hospitality & Protocol Department except when it is not possible to do so for the reasons to be recorded in writing and communicated by Director Information to Adm.Department.

49. To sanction expenditure in respect of press briefing of secret and informal nature in which case he may not be required in the public interest to disclose either the number of invitees or the nature of entertainment provided to them. Director Information. Up to a maximum of Rs.10,000 on each occasion regardless of the limit per head prescribed for open press briefing against Sl.No.48 above.

Above note applies mutatis-mutandis here also.

50. To sanction refreshment charges in favour of employees Class -I Officers and Major Heads of Department. Up to Rs. 50/- per day per head for attending office on off days.

on following occasions :-

- (i) Budget preparation.
- (ii) Plan formulation.
- (iii) During sessions of Legislature.

Up to Rs 30 per day per head for sitting both late hours in the evening and attending early hours in the morning in the office or Rs. 15 only for either sitting late or attending early hours.

- Note :**
1. The amount shall not exceed Rs. 2400/ (Rs. two thousands four hundred) for an employee in a financial year.
 2. The payment shall be made subject to availability of budget provision.
 3. Early /late hour duties/ off day duty for less than an hour shall not attract payment of any refreshment charges.
 4. Pending claims of Budget Sessions held in March, 2001 shall be settled accordingly.

Land Revenue

51. To sanction expenditure for the replacement of condemned or deceased animals. Deputy Commissioner. Within the budget provision and sanctioned strength of live stock.

52. To sanction expenditure for purchase and repairs to Ferry boats. Deputy Commissioner. Full powers.

Forest Department

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| 53. | To sanction expenditure on pleaders fees in the prosecution of criminal cases. | Chief Conservator of Forests. | Up to Rs. 1,000 in each case subject to the provisions in the Law Department Manual. |
| 54. | To sanction all usual payments on account of items of revenue expenditure. | (i) Pr. Chief Conservator of Forests.
(ii) Chief Conservators of Forests.
(iii) Conservators of Forests. | Subject to the condition that the budget allotments are in no case exceeded. |
| 55. | To sanction the purchase of stores for use in the Department. | Pr. Chief Conservators of Forests.

Chief Conservator of Forests.

Conservator of Forests.

Divisional Forest Officers. | Full powers.

Up to Rs. 1.00 lakh for roads and buildings and Rs.0.50 lakh for other items.

Up to Rs.50,000 for roads and buildings and Rs.10,000 for other items.

Up to Rs. 1,000 and Rs. 800 for other items. |
| 56. | To sanction purchase of machinery, stores, tools and other items for use in Departmental working :-
(a) After calling quotations and tenders ;
(b) At current market rates when no response to tender notice is received ;
(c) To make petty purchases without inviting tenders when authority concerned is satisfied that no tender can be invited without entailing unreasonable delay or administrative inconvenience. | Pr. Chief Conservator of Forests. | (a) Full powers.

(b) Up to Rs.1.00 lakh in each case.

(c) Up to Rs.10,000 in each case and Rs.1.00 lakh in a year. |

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| 57. | To sanction the purchase of medicines for the use of the Forest Staff and Labour employed in the Forest Divisions. | (i) Pr. Chief Conservator of Forests.
(ii) Chief Conservators of Forests.
(iii) Conservators of Forests. | (i) Up to a maximum limit of Rs. 20,000 for the whole Deptt. in any financial year subject to budget provision.
(ii) Up to a maximum limit of Rs. 2,000 for the whole circle in any financial year subject to budget provision.
(iii) Up to a maximum of Rs. 500 in any one year. |
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| 58. | To make purchase of fuel, lubricants for running the machinery, trucks etc. | Pr. Chief Conservator of Forests. | Up to Rs. 2.50 lakh at a time. |
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| 59. | To sanction payment of TA, halage to departmental drivers and cleaners working in logging projects. | Pr. Chief Conservator of Forests. | Up to the limit and the rate sanctioned by the Government for Drivers and Cleaners in J&K SRTC. |
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**General
Administration**

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| 60. | To purchase locally for use of the Chief Minister articles of | Chief Secretary. | Up to Rs. 10,000 in each case. |
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special stationery not usually obtainable from Government Stationery Depot.

**Administration of
Justice**

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| 61. | To sanction non-recurring expenditure chargeable to "Contingencies" | Advocate General. | Up to Rs. 1500 on any one item. |
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Police Department

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| 62. | To sanction expenditure for supply of refreshment to the Police Executive Staff on occasions when for fear of breach in public peace it is not possible for them to leave their posts and the charge is debitable to contingencies. | (i) Inspector General of Police.
(ii) Deputy Inspector General of Police.
(iii) Superintendent of Police. | Full powers
Up to Rs.5,000 in a year.
Up to Rs.2,000 in a year. |
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Education Deptt.

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| 63. | To authorise Headmasters of Government Schools situated at places where there are no treasuries or sub-treasuries to remit fees to the nearest treasury or sub-treasury situated at a distance of 10 miles from their schools by money orders and to charge money order commission to school contingencies. | Director of Education. | Full powers. |
| 64. | To sanction geological and biological excursions within the State territory in connection with economic surveys. | Principal of Colleges. | Full powers. |
| 65. | To sanction the grant of boarding house allowance to teachers. | Deputy Directors of Education. | As per rates sanctioned by Government. |
| 66. | To sanction the grant of medical allowance to doctors attending on boarders in the boarding house attached to boys schools. | Deputy Directors of Education. | As per rates sanctioned by Government. |
| 67. | To sanction the purchase in the local markets of articles of stationery and drawing materials required for the Govt. Technical Schools or Technical Sections of Government Schools. | Principal I.T. I's. | Up to Rs. 1000 at one time provided such articles are not available in the Stationery Depots. |
| 68. | To sanction the purchase of books. | (i) Zonal Education Officers.
(ii) Headmasters of High Schools and Training Schools. | For libraries of institutions under their charge provided :—

(a) that the books are approved by the Education Department ; |

- (iii) Headmistresses of High Schools.
- (b) that in the case of books not approved by the Education Department the previous sanction of the Provincial Inspectors in the case of Boys Schools and the Chief Inspectress in the case of Girls Schools is obtained ;
- (c) that provision exists in the Budget.

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| 69. | To make selection of Indian Newspapers to be subscribed for their respective institutions. | <ul style="list-style-type: none"> 1. Principals of Colleges. 2. Deputy Directors of Education and Deputy Directress of Girls Education. | <ul style="list-style-type: none"> 1. In respect of their colleges. 2. In the case of High Schools as well as others within their jurisdiction. |
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| 70. | To sanction purchase of stoves for use in the offices under their control. | <ul style="list-style-type: none"> (i) Zonal Education Officers. (ii) Headmasters and Headmistresses (High Schools) (iii) Inspectresses (Middle and Primary Schools). | Provided the purchase is made according to rules sanctioned by the Director of Education. |
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| 71. | To sanction expenditure on the occasional supply of sweets to mental patients. | <p style="text-align: center;">Medical Department</p> <p>Superintendents of the Hospitals.
Chief Medical Officers/ BMOs.</p> | <table border="0"> <tr> <td>Up to Rs. 1000 per year</td> <td rowspan="2">} By debit to diet grant of Mental Hospital.</td> </tr> <tr> <td>Up to Rs. 500 per year</td> </tr> </table> | Up to Rs. 1000 per year | } By debit to diet grant of Mental Hospital. | Up to Rs. 500 per year |
| Up to Rs. 1000 per year | } By debit to diet grant of Mental Hospital. | | | | | |
| Up to Rs. 500 per year | | | | | | |

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| 72. | To sanction purchase of medicines locally in cases of exceptional illness and in order to meet extraordinary demands. | <ul style="list-style-type: none"> 1. Principal Govt. Medical Colleges/ Dental Colleges/ Director Health Services/Director ISM. 2. Superintendents of Hospitals at Srinagar/ Jammu. 3. Superintendents of District/Sub-District Hospitals and other institutions. | <ul style="list-style-type: none"> 1. Up to Rs. 20,000 in an individual case and Rs. 1.00 lakh in a year. 2. Up to Rs. 15,000 at a time subject to maximum of Rs. 50,000 in a year. 3. Up to Rs. 5,000 at a time subject to maximum of Rs. 20,000 in a year. <p style="text-align: center;">Provided in each case the medicines are such as are not available in the stores at the time of local purchase and funds are available in the budget.</p> |
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| 73. | To sanction repairs and maintenance of Hospital furniture/ | (i) Principal Govt. Med. College/ Dental College and | (i) Full powers. |
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74.	<p>machinery/equipments and other items including repairs in theatres for immediate maintenance of assets of an institution or to grant annual maintenance contract.</p> <p>To purchase without inviting tenders Kahn Antigan and Dead emulsion for Central Laboratories from Hoffkin Institute Bombay and Central Research Institute Kasauli.</p>	<p>Director Health Services.</p> <p>(ii) Superintendents of the hospitals in cities of Jammu and Srinagar.</p> <p>(iii) Superintendents of the District Hospitals/ CMOs.</p> <p>(iv) BMOs.</p> <p>Superintendents SMHS and SMGS Hospitals.</p>	<p>(ii). Up to Rs. 2.00 lakh in a year in each case.</p> <p>(iii) Up to Rs. 1.00 lakh in a year in each case.</p> <p>(iv) Up to Rs. 50,000 in a year in each case.</p> <p>Up to Rs. 4,000 a year.</p>
75.	<p>To sanction the purchase of tools and implements for Central Jails.</p>	<p>Jail Department Superintendent of Jails.</p>	<p>Rs.1,000 in each case.</p>
76.	<p>To sanction expenses connected with shows, exhibitions and fairs.</p>	<p>Agriculture Deptt.</p> <p>(i) Director Agriculture.</p> <p>(ii) Director Horticulture.</p> <p>(iii) Director Animal Husbandry.</p> <p>(iv) Director Sheep Husbandry.</p> <p>(v) Director Gardens and Parks.</p>	<p>Up to Rs.25,000 in each case subject to budget provision.</p>
77.	<p>To sanction remittance by money order to the nearest treasury or sub-treasury of the income of orchards/nurseries which are situated beyond a radius of ten miles and to charge the money order commission to contingencies.</p>	<p>(i) Joint Director Agriculture.</p> <p>(ii) Joint Director Horticulture.</p>	<p>Full powers</p> <p>Note: In respect of Gardens, Parks and Floriculture the powers shall be exercised by Director Gardens and Parks as in the case at Sl.No. 76 above.</p>
78.	<p>To sanction purchase of materials required</p>	<p>Director Horticulture.</p>	<p>Up to Rs.15,000 at a time and subject to total budget provision in respect of such items.</p>

for research and experiments in utilization of fruit transport and packing of fruit and for market promotion.

79. To incur expenditure on entertainments. Director Horticulture. Up to Rs. 5,000 in a year provided that such entertainment is in the interest of promoting the Horticulture Marketing Programme.
- Industries Deptt.**
80. To sanction expenditure in connection with the Industrial Exhibitions not otherwise specified. Director Industries. To the extent of the amount provided in the budget.
- Tourism Department**
81. To place orders for printing of pamphlets, folders, posters, hand bills etc. at private presses where necessary. Director Tourism. Full powers within the Budget grant after consulting Stationery and Printing Department.

Public Works Deptt.

82. To sanction purchase of survey field and level and log books. Subject to the provision in the Budget and the cost of each such book does not exceed——
- (i) Chief Engineers. (i) Rs.5,000.
- (ii) Superintending Engineers. (ii) Rs.2,500.
- (iii) Executive Engineer. (iii) Rs.1,000.
83. To sanction local purchase of such articles of stationery as are not usually stored by the Government Stationery Depot and are peculiar to the needs of Public Works Department. Executive Engineers. Up to Rs.200 in each case subject to the maximum of Rs. 5,000 in a year and the charge is debited to the contingent grant of the Division concerned.
84. To sanction expenditure on preparation of models. (i) Chief Engineers. (i) Full powers.
- (ii) Superintending Engineers. (ii) Up to Rs. 1,000 per model.

**Food & Supplies
Department**

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| 85. | To sanction and pay weighing charges to weighmen for weighing shali, rice and other food grains. | (i) Director of Food & Supplies Deptt.

(ii) Deputy Director Food Supplies. | Full powers. |
| 86. | To engage on rent accommodation for sale and for storage of food grains and other essential commodities stored and sold on Government account subject to a certificate from the PWD that a suitable Government building is not available for the purpose and that the rent allowed is reasonable. | Director of Food and Supplies Deptt. | Up to Rs.500 per month in each individual case. |
| 87. | To sanction transport charges and detention allowances to Hanjis for the carriage of shali, rice and other food grains from one place to another within the limits of Kashmir Province. | Director of Food and Supplies Deptt. | Full powers. |
| 88. | To sanction all charges including transportation charges for carriage of food grains and other essential supplies to inaccessible areas due to sudden break down of communications without calling for tenders and/or observing other usual formalities in case of contracts normally. | 1. Deputy Commissioners of Poonch and Doda and for other districts of Jammu Province, Director Food and Supplies, Jammu only if and when necessary.

2. Director Food and Supplies, Kashmir for Kashmir Province. | Provided the circumstances necessitating recourse to this special delegation are elaborately detailed in the order sanctioning such contracts and the report is made to the Director Food and Supplies Jammu by the Dy.Commissioners in Jammu Province and the Administrative Department incharge Food and Supplies in all such cases by all officers. |

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89.	To sanction loading and unloading charges for food grains and all other items of supply stocked by the Deptt.	Directors of Food and Supplies Deptt.	Full powers.
90.	To sanction schedule of rates for transport and transhipping charges, detention allowances and wages to Hamals.	Directors of Food and Supplies Deptt.	Full powers.
91.	To draw funds for advances to Zamin-dars on White DC bills without counter-signature.	Deputy Director Food & Supplies.	Full powers.
92.	To increase the issue price of Rice/Wheat/Atta in consideration of increase in	Director, Food & Supplies Jammu/Kashmir.	Full powers. The Directors shall be competent to increase the issue price of Rice/Wheat/Atta in consideration of basic issue price by F.C.I.

(182)

transportation/handling charges and incidentals.

Estates Department

93.	To engage skilled and unskilled labour on casual basis in the Central Furniture Store.	Director Estates.	On prevalent market rates, provided, however, that as and when the post of Director of Estates is held by a non-technical officer, it will be necessary for him to employ such labour only after obtaining requisite certificate of verification of market rates prevalent from time to time from the concerned District Superintendent Engineer.
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Rural Dev. Department

94.	To sanction without calling for tenders, execution of repair works in emergent cases like breaches of bunds, diversion, desilting of irrigation khuls, damaged flumes etc. during irrigation season.	Head of the Dehat Sudhar Department (Director Rural Dev.)	Up to Rs.5,000 in each case.
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(183)

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95.	To sanction recurring and non-recurring expenditure chargeable to a contingent grant.	Head of the Dehat Sudhar Department (Director Rural Dev.).	Full powers Up to a limit of :- Non-recurring Rs.10,000 in each case and recurring Rs.2,000 per annum.
Research and Publications			
96.	To fix price of books	Director Education.	Full powers after obtaining views of the Board.
97.	To fix rates of remuneration to authors, linguistics and revisers.	Director Education.	Full powers after obtaining views of the Board.
98.	To fix rates of printing, binding and Kitabat.	Director of Libraries, Research and Museums.	Full powers after obtaining views of the Board.
99.	To issue free of cost single copies of Research Publications.	Director Libraries, Research and Museums.	Full powers.
100.	To fix price of Research Publications.	Director Libraries, Research and Museums.	Full powers.
101.	To purchase manuscripts and books.	do.	Full powers within the budget grant.
102.	To purchase books for Research Library.	Director Archives/ Libraries, Archeology and Museums.	Full powers.
Trade Agencies			
103.	To execute repairs in the market of the vehicles of the State Government or the public undertakings of the State plying in Delhi.	Resident Commissioner New Delhi.	Full powers to the extent funds are available for the purpose : Provided all the formalities required under rules are observed in order to ensure that expenditure incurred is economical and reasonable.
104.	To sanction purchase of articles of stationery locally within the budget allotment.	Resident Commissioner and Trade Agents.	Provided the requirements of the year are consolidated and purchases are made at the most favourable rates after inviting tenders and provided further that articles purchased stand on the approved list of articles admissible to officers of respective classes.

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105.	To sanction expenditure on printing work done at Presses other than the Government Presses.	Resident Commissioner and Trade Agents.	Provided tenders are invited and the work is got done at lowest quotations and the Budget provision is not exceeded.
106.	To sanction supply of uniforms to orderlies and other inferior staff.	Resident Commissioner and Trade Agents.	Subject to the scale fixed by the Government and provided purchases are made after invitation of tenders.
107.	To grant relief in deserving cases of migratory labour.	(i) Resident Commissioner. (ii) Trade Agents Pathankot / Amritsar.	(i) Up to Rs. 200 per individual. (ii) Up to Rs.150 per individual. Subject to provision of funds in the budget and confirmation by Labour Commissioner.
108.	To issue medicines to migratory labour on the advice of a Medical Officer.	do.	Full powers subject to provision of funds in the budget and confirmation of Labour Commissioner.

(186)

Plan Publicity Organisation

109.	To sanction royalty for Writers :- (i) Full length ballat/ opera which runs for one hour and one and a half hour. (ii) Full strength Drama. (iii) Short plays and skits (three minutes duration). (iv) Short stories : (a) by authors whose collection of short stories/writings stand already published. (b) Other short stories writers.	Director Information. do. do. do. do.	Up to a maximum of Rs.2,500 to Rs.3,500. Up to a maximum of Rs.2,500 to Rs.4,000. Up to a maximum of Rs.1,000 to Rs.2,000. Up to a maximum of Rs.600 to Rs.750. Up to a maximum of Rs.500 to Rs.600.
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(187)

110.	Participation in Mushbiaras.		
	To sanction :-		
	(i) Fee for poets from outside the State/plus actual travel expenses by train.	Director Information	Rs. 1,500 to Rs. 2,000.
	(ii) Fee for poets from the State Local/ Rural.	do.	Rs. 500 to Rs. 1,000 inclusive of all charges.
111.	To sanction fee for artists		
	(i) Top category Artists, male/female for music and dance.	do.	Rs. 2,000 to Rs. 3,000.
	(ii) "A"-category Artists.	do.	Rs. 700 to Rs. 1,000 plus travel expenses in case of Artists who will have to travel within the Division or from one Division to another.
	(iii) "B"-Category Artists.	do.	Rs. 500 to Rs. 600 plus actual travel expenses in case of Artists who will have to travel from one Division to another and within the Division.
	(iv) Amateur Artists.	Director Information	Rs. 300 to Rs. 400.
	(v) Female Artists (A-Class).	do.	Rs. 1,000 to Rs. 1,500.
	(vi) Female Artists (B-Class).	do.	Rs. 750 to Rs. 1,000.
	(vii) Amateur female Artist.	do.	Rs. 400 to Rs. 500.
	(viii) Rehearsal charges for full length drama ballet / opera.	do.	Rs. 100 to Rs. 250 per day per head.
	(ix) Rehearsal charges for musical programmes.	do.	N.B. For Drama Ballet/ Opera rehearsal charges will vary between 10 to 15 days and for Skits variety programmes 5 to 7 days.
	Director Charges for full length :		
	(i) Plays/Dramas/ Operas.	do.	Rs. 1500 to Rs. 2000.
	(ii) Set designer for Drama/Skit/Operas.	do.	Rs. 750 to Rs. 1000.
	(iii) Make-up man cum Customer	do.	Rs. 200 to Rs. 250 per show.
	(iv) Lighting Assistant.	do.	Rs. 200 to Rs. 250 per show.

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112.	(v) Stage Fitter (vi) Stage Attendant Exhibitions	do. do.	Rs. 200 to Rs. 250 per show Rs. 70 to Rs. 100 per show.
	To sanction :-		
	(i) Fee for preparation of models.	Director Information.	Rs. 750 to Rs. 1,000 per model.
	(ii) Design posters charges.	do.	Rs. 750 to Rs. 1,000 per poster.
	(iii) Engagement of painter and paintings hiring of.	do.	Rs. 350 to Rs. 400 per place per day.
	(iv) Purchase of photographs and negative when not available with photo unit (exhibition size)	do.	Rs. 200 to Rs. 250 per photograph.
113.	Debates, Seminars and Symposia		
	To sanction:-		
	(i) Fee to eminent speakers in symposia and seminars.	Director Information.	Rs. 1500 to Rs. 2,000 per head subject to maximum of Rs.10,000 per symposium/seminar.
	(ii) Prizes to students participating in debates.	Director Information.	Rs.750 to Rs. 1,000 per debate Ist prize Rs. 350 to Rs. 500 2nd prize Rs. 250 to Rs. 300 3rd prize Rs. 150 to Rs. 200
114.	To sanction royalty to :		
	(a) For contributing to Departmental Magazine viz. Tameer, Youjana, Kashmir Today, News Line and J&K News (minimum one thousand words)	Director Information.	Rs. 600 to Rs. 1,000 per article depending upon quality of the article to be determined by Director Information.
	(b) Journalists for drafting feature articles/ special write up on situation (not less than 1500 words)	Director Information.	Rs. 750 to Rs. 1,000 per feature articles.
	(c) Purchase of photograph having special significance or relevance.	Director Information.	Rs. 100 per photograph.

Geology and Mining Department

- 115. To engage temporary labour both skilled and un-skilled on daily wages. Director Geology and Mining. In pursuance of SRO 64 dated 24-3- 1994.
- 116. (i) To construct tracks for drilling operations, prospecting of mines, geological surveys etc. Departmentally. do. Not exceeding Rs.1.00 lakh
- (ii) Drivage exploratory Mining tunnels, brick lining etc. Departmentally. Full powers
- 117. To make purchases of proprietary items directly from the manufacturers or their au-

thorised dealers at their standard prices without floating tender notice ; and inviting quotations therefore.

purchases has been taken by the Committee set up for the purpose.

Excise and Taxation Department

- 118. To engage temporary labour on daily wages both skilled and un-skilled in the warehouses for washing, cleaning, corking and capsuling of glass bottles. Excise and Taxation Commissioner. Full powers in accordance with the requirements from time to time within the Budget provision at the rates approved by the Government.
- 119. To sanction expenditure to be incurred in connection with detection of illicit distillation and sale of liquor. Deputy Excise Commissioner (Executive). To the extent of Budget grant provided that it is certified that the expenditure has been incurred with prudence and vigilance.

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120.	To incur expenditure for the repairs of Weigh Bridge.	(i) Excise Commissioner. (ii) Deputy Excise Commissioner. (iii) Excise and Taxation Officer I/C Toll post.	(i) Full Powers within the Budget grants available (ii) Up to Rs. 20,000 in each case, subject to availability of funds in the Budget. (iii) Up to Rs. 10,000 in each case subject to availability of funds in the Budget.
		General Administration	
121.	To sanction expenditure on entertainment charges of VIPs, Ministers, High Military and Civil Officers as well as non official gentlemen of social standing.	Deputy Commissioner Leh.	Full Powers to the extent provision in the Budget against 'entertainment charges' exists.
		Stationery and Printing	
122.	To make local purchase of essential stationery articles.	Superintendents Stationery and Supplies Depots Jammu / Srinagar.	Up to Rs.15,000 in a year subject to the following conditions:- (i) the purchase is made after fulfilling all formalities required under rules; (ii) if a rate contract has already been sanctioned purchases will be made only on the rates and
			from the firm so approved; (iii) a report of the purchases made should be submitted to the Head of the Department every quarter (iv) the purchase under each item is Up to Rs.500 only
		Relief and Rehabilitation	
123.	To sanction expenditure on misc. and unforeseen items in connection with Relief and Rehabilitation of displaced persons.	Relief Commissioner Jammu.	Full powers within the budget provision
		Animal Husbandry and Sheep Breeding	
124.	Purchase of other farm animals i.e. donkeys, stallion horses, Zanskari etc.	Director Animal Husbandry.	Full powers within the budget allotment subject to the recommendations of the Purchase Committee.
125.	Sanctioning of expenses on organizing of sheep shows and award of prizes.	Director Animal Husbandry and Director Sheep Husbandry.	Up to a total value of Rs. 5,000 in a year.

126. To purchase cattle sheep and poultry feed and its various ingredients within or outside the State without invitation of tenders. Director Animal Husbandry and Director Sheep Husbandry. Full powers. Provided that the purchases are made from the Government Institutions, Public Sector Undertakings and Co-operative Institutions, at the rates prevalent at the time of purchase.

Geology and Mining

127. To draw recoupable advances for undertaking investigations. Director Geology and Mining. From Rs.15,000 to Rs.50,000 in accordance with the number of drills deployed for investigation and subject to the conditions :-
 (i) that the Director Geology and Mining before sanctioning the advance prepares or causes to be prepared an estimate containing in as clear a detail as possible the expenditure to be met with the amount of advance required;
 (ii) that after approving the estimate technically he will sanction the drawal of the amount in advance from the treasury and no second advance shall be drawn for the same purpose unless detailed accounts for the previous amount of advance are sent to audit.

128. To engage daily paid workmen on daily wage Director Geology and Mining In pursuance of SRO 64 dated 24-3- 1994.

129. To sanction engagement of a Liaison Officer-cum- Interpreter on contingent basis as and when necessary by the Officer Incharge Ladakh Party. do. To be engaged for minimum time on daily wage basis and paid at approved rates.

130. To purchase preventive medicines and first aid items for staff/ labour posted in camps. do. Up to an amount not exceeding Rs.2,000 per annum in each case with the prior approval of the Director Health Services as to the list of medicines to be supplied.

131. To purchase special medicines for mountaineering expeditions, high altitude surveys etc. do. To the extent of Rs.10,000 per annum. The medicines should be provided as per scale fixed by the Director Health Services.

132. To incur contingent expenditure towards the purchase of essen- Drilling Engineers, Geologists Grade I, II and III. Assistant Drilling From Rs.500 to Rs.10,000 at a time subject to the condition that the concerned Officers will for the purpose be allowed permanent advance by the

tial items of consumable and non consumable stores.

Engineers, Drilling Grade I, II Chemists, Mineral Officer, Assistant Mineral Economist such drilling personnel as are posted to work as Incharge Water Well Drilling Units, Workshop, Superintendents, Master Mechanic, Senior Chemist, Ore Dressing Officer and Maintenance Engineer.

Drawing and Disbursing Officers with whom they are attached and to whom they will render accounts of the expenditure incurred from time to time. Their permanent advance will be recoupable.

131. To hire land for camping field parties for geological or drilling purposes.

Director Geology and Mining.

Subject to the following :-

- (i) With the agreement in writing of the concerned Deputy Commissioner up to Rs. 1,500 per month ;
- (ii) With the agreement in writing of the concerned Divisional Commissioner up to Rs. 5,000 ;
- (iii) beyond Rs. 5,000 per month the case may be referred to the Administrative Department.

134. To pay TA to semi-skilled and skilled labour on daily wages on transfer from one operation site to another.

Director Geology and Mining.

Payment of single bus/railway fare by the lowest class subject to the condition that an Officer not less than a Class I or the Director Geology and Mining certifies that transfer of labour was essential owing to the non availability at the operation site.

135. To grant compensation under Workmen's Compensation Act.

do.

After the award is made by the competent authority and the funds are available.

136. To reimburse payment on account of reprints to Faculty as per the following scales applicable to Post Graduate Institute of Chandigarh :-

Director SKIMS.

Full Powers subject to the conditions :-

- (a) cost of 100 reprints for articles published in Foreign Journals Up to maximum of Rs. 1,500 ;

- (a) the purchase of reprints is recommended by the Faculty Committee to be constituted by the Director of the Institute.

(b) cost of 100 reprints for articles published in Indian Generals up to a maximum of Rs. 600;

(c) cost of Blocks/ printing charges for extra pages up to a maximum of Rs. 400 ;

(d) processing fee if required by publishers of articles subject to the condition that no payment is made to the authors of the articles for the extra reprints purchased by them.

(b) that the purchased reprints are kept in the Institute Library.

137. To engage/appoint Director SKIMS. Within the Budget grant.
Senior lawyers for contesting various Writ Petitions as deemed necessary by him in consultation with Advocate General on the terms and conditions to be fixed by the Director.

138. To sanction execution of emergency repair of the departmental vehicles of Health and Medical Education Department.

<p>(i) Principal Medical College/Dean Associated Hospitals, Director Health Services.</p> <p>(ii) Medical Superintendent District Hospitals / Associated Hospitals, CMOs, Dy. CMOs, and ADMOs.</p> <p>(iii) Block Medical Officers.</p>	<p>(i) Up to Rs. 10,000 in each case per year.</p> <p>(ii) Up to Rs. 5,000 in each case per year.</p> <p>(iii) Up to Rs. 3,000 in each case per year. Subject to the condition that bills for</p>
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execution of repairs/replacement shall be got verified by an officer of Mechanical Engineer Department not below the rank of Assistant Executive Engineer (Mechanical) of the area/ district before payment.

This delegation will also cover replacement of batteries and tyres.

Fisheries Department

139. To fix the sale rate of the fish of different species available for sale from time to time in the Fisheries Department. Director Fisheries. Full powers.

Labour Department

140. To sanction reimbursement of expenses incurred under Employees State Insurance Scheme (ESI Corporation of India).
 (i) Labour Commissioner. (i) Up to Rs. 5,000 in each case.
 (ii) Adm. Medical Officer (ESI). (ii) Up to Rs. 2,000 in each case.

5.10 The power to incur expenditure from discretionary grants, grants in aid, contributions, donations etc. is delegated in the following cases :-

S.No.	Nature of Power	To whom delegated	Extent
1	2	3	4
1.	To sanction expenditure on small darbars etc. from the provision under their contingent grants.	1. Director Agriculture. 2. Director Animal Husbandry. 3. Registrar. Co-operative Societies. 4. Deputy Directors Rural Development. 5. Director Gardens and Parks. 6. Director Horticulture.	To the extent of Rs.500 per darbar within the allotment placed at their disposal.
2.	To sanction expenditure from the allotment under Relief grants.	(i) Financial Commissioners. (ii) Divisional Commissioners. (iii) Deputy Commissioners.	(i) Up to Rs. 5,000 in individual cases to the extent of Rs. 2.00 lakh in a year. (ii) Up to Rs. 2,000 in individual cases to the extent of Rs. 1.00 lakh in a year. (iii) Up to Rs. 1,000 in individual cases to the extent of Rs. 20,000 a year.